



**2016 Commercial Vendor
Rules of Participation**
July 15, 16 & 17
Friday/Saturday 10am to 10pm
Sunday 12pm to 5pm



Please keep a copy of this document for your records

Application Process

Commercial space is limited and reserved for corporate/demonstration use only. Please be sure to return signed application, signed rules of participation, payment and a self-addressed, stamped envelope by **April 1, 2016**. If space remains after deadline, applicants may still be considered. Booth fees will be returned if you are not accepted. If accepted, fees are **NON-REFUNDABLE**.

Fees/Booth Space

Booth fee is \$850 per 10'x10' space if postmarked by April 1st. The fee is \$900 after April 1st. Fee is based on three day participation. Chamber members – deduct your membership fee from booth price up to \$450. A fee of \$50.00 will be charged for returned checks. Repayment may only be made by money order or certified check. ***Please make checks payable to: Greater Farmington Area Chamber of Commerce. American Express, Discover, Mastercard and visa are also accepted.***

Commercial Requirements

Exhibitors will not be allowed to vend or solicit any activity that is not specifically detailed in the application. Please understand that by sending your application you agree to be at the show all days for the times stated. For the safety of everyone, you will not be allowed to enter the commercial/craft area with any vehicle during show hours. You will be able to restock your booth before and after show hours.

RULES

1. Exhibitors are responsible for supplying adequate supplies to operate their booth. This includes, but not limited to: tent, tables, chairs and signage. You must have your tent and other display items properly weighted and with proper electrical hook-ups. Festival staff will check to insure your tent is secure. Stakes are prohibited.
2. All entrants must keep their area clean and sanitary. Trash must be kept in bags or containers. All bags must be sealed and placed in a designated area at the close of each day's operation.
3. All entrants agree to obtain and pay for all necessary permits, including work permits for minors and licenses (including Sales Tax and Use Tax) if applicable, prior to the start of their activity. Any expenses incurred for such permits or licenses shall be in addition to fees paid to the Greater Farmington Area Chamber of Commerce, on behalf of the Greater Farmington Founders Festival.
4. All entrants into the Festival agree to provide, at all times during the Festival, the presence of an authorized representative who will make changes in the operation as may be directed by an official of the Festival committee.
5. **INSURANCE:** All entrants into the Festival shall secure proof of liability insurance coverage for the term of the Festival in an amount of not less than \$500,000 per person and \$1 million per occurrence. The Greater Farmington Area Chamber of Commerce, on behalf of the Greater Farmington Founders Festival and its officers, agents and employees must be named as additional insured. *A copy of the proof of insurance must accompany this application.*
6. All entrants into the Festival agree to **RELEASE, FOREVER DISCHARGE, INDEMNIFY AND HOLD HARMLESS** the Greater Farmington Area Chamber of Commerce, on behalf of the Greater Farmington

Founders Festival, its officers, agents, employees and assigns from any cause of action, whatsoever, or any damage caused to persons or property and they agree to assume full responsibility for the same.

7. All entrants into the Festival agree that there is to be absolutely no sub-contracting of space or adding of items that are not specifically listed in this application. If in doubt, consult with an authorized Festival representative.

8. Vending / solicitation outside of entrant's allocated area or along the parade route by entrants WILL NOT be permitted.

9. Set-up day is Thursday, July 14. Time will be determined and **emailed** to all vendors prior to July 14th. Volunteers will be on site to direct you to your location. All vehicles, except during loading and unloading, must be parked away from the area of operation. Entrants will not be allowed to work from the tailgate of any vehicle or use a parking space adjacent to or in the near vicinity of the allocated space for the operation of their activity. Vehicles used by entrants must be parked in designated parking areas. Please note: Exhibitors will not be permitted to set-up or tear down during Festival hours of operation.

10. All fees are to be paid in full and submitted with this application. If this application is not approved, fees will be refunded. This application embodies the entire agreement between the parties and there shall be no oral or other agreements existing between parties relating to this transaction, which are not expressly set forth herein. This agreement may not be modified except in writing and approved by a Festival representative.

Signature

Date

Name

Address

Phone

Email